

DDI Alliance Executive Board Meeting

12 October 2021

Present: Cory Chobanik, Cathy Fitch, Jared Lyle, Steve McEachern, Barry Radler

Nominations for Executive Board Chair and Vice Chair

According to the Bylaws, “The Chair and Vice Chair of the Executive Board will be elected by the Board soon after the regular biennial At-Large member elections for a term of two years and each may serve no more than three consecutive terms. The Chair and Vice Chair of the Executive Board will also serve as the Chair and Vice Chair of subsequent Annual Meetings of the Membership Representatives.”

Jared will circulate to the Executive Board a request for nominations of the new Chair and Vice Chair. The Board will discuss and vote on these positions at the November meeting.

Strategic Plan 2021-2023

After a year of circulation, including discussion at the Annual Meetings, the DDI Alliance Strategic Plan 2021-2023 is ready to publish. Jared will post the finalized version to the DDI Alliance web site and announce to the community.

Ideas for Enhancing Monthly Meetings

Board members discussed ideas for enhancing the monthly Executive Board meetings, including:

- Clarify operational procedures, especially voting. It was suggested to adhere to parliamentary procedures when discussing issues that require a vote. The Board should set working parameters, which will be up to the Chair to operationalize.
- Set working parameters for the budgeting process.
- Always keep the Strategic Plan “broad priorities” and “working principles” (see page 1 of the Strategic Plan) in mind when discussing resource requests and strategic priorities.

Agenda for 2021-2022 Executive Board

Board members discussed potential agenda topics for the upcoming 2021-2022 monthly meetings. Topics discussed included:

- Operational procedures for the Board, especially about topics requiring a vote.
- Budgeting philosophy, including how to allocate Alliance reserves.
- Check in with the Scientific Board earlier in the year, including about their activities and needs. It was noted that since most budget requests originate from the Scientific Board, checking in with them early and regularly will improve the funding process.

- DDI Alliance activities in the post-COVID world: what has changed and what should change?
- Strategic plan: what are the next steps for items relevant to the Executive Board?
- Funding infrastructure (technical and personnel). The Technical Committee is developing linked open data infrastructure for DDI controlled vocabularies and XKOS. The work is currently “funded” by in-kind contributions from the UKDA and GESIS. Annual financial support for maintenance and development could run in the thousands of dollars. In other