

DDI Alliance Executive Board Meeting

20 April 2020

Present: Cathy Fitch, Maggie Levenstein, Jared Lyle, Steve McEachern, Joachim Wackerow

Annual Meeting Agendas

The Executive Board reviewed the proposed agendas for the virtual annual meetings. It is proposed that the Scientific Board meets 18 May from 9-11am. This is the original date of the annual meeting. A separate Member meeting is proposed for 26 May, also from 9-11am.

Board members should send Jared edits to the agenda by 21 April, after which time he will distribute the agenda to the membership.

FY20 Budget Review + FY21 Budget Planning

The Executive Board reviewed the FY2020 budget, as well as funding requests for FY2021. A month ago, Jared asked each of the main committees and working groups to submit funding requests. Additionally, he sent emails and social media posts soliciting funding requests from anyone in the DDI community. The FY2021 budget will be reviewed at the annual meeting, with it approved by the Board in June.

Questions were raised about the possible revenue impact of the pandemic. A suggestion was made to reserve funds in the FY2021 budget in case some members face hardships and cannot pay the full price of membership renewal. It was noted that it can be hard to regain members if one drops.

Travel funding requests were noted and questioned in light of the current travel restrictions of the global pandemic. It was still recommended to continue meeting planning, including budgeting costs.

Memorandum of Understanding Review

Over the last several months, the Board has discussed entering into a memorandum of understanding with an international organization. Members expressed interest in a partnership, as well as concern about the legal and time obligations. It was recommended to have the University of Michigan lawyers review the MOU to ensure there are no legal obligations.

DDI-CDI

Last week, the public review of DDI-Cross Domain Integration (DDI-CDI) was announced. Achim proposed a short presentation about DDI-CDI at the next Executive Board meeting.