DDI Alliance Executive Board Meeting
1 May 2018

Present: Cathy Fitch, Jared Lyle, Steve McEachern, Dana Mueller, Barry Radler, Joachim Wackerow

Agenda for Meeting of Members & Scientific Board meeting

The Board agreed that strategic planning will be a large majority of the annual meeting of members.

Jared will send an email to the community this week with the finalized agenda, along with questions for the members (can respond via online form):
- What are the immediate needs?
- What are long-term needs?
- Here are the three broad areas in the strategic plan (standards, community goals, Alliance organizational goals), what would you be considering in each of these areas?

This input will feed into the strategic planning discussion.

It was suggested that for the afternoon agenda, we should discuss improving the infrastructure and the DDI Vision.

The Board reviewed and edited the detailed draft agenda. There was concern that the budget discussion is at the beginning of the meeting when the strategic planning and direction should drive the future discussion. It was suggested to keep the budget at the beginning (especially framing the limitations of the budget), but we can revisit at the end of the meeting. It was suggested that we emphasize that this isn't the finalized budget, but that it informs the discussion, and that the Board will finalize the budget after the meeting of members.

The Board discussed shifting the focus of the members meeting to a more involved discussion and less reporting. Reports can be kept as written reports. We can then use the time to discuss new things -- e.g., one suggestion is improving infrastructure around DDI.

It was recommended that the afternoon should be forward-looking. A suggestion was made to start the morning with reporting, then move into strategic planning, then strategic planning and infrastructure in the afternoon.

Next Meeting

The Board will meet next week to discuss the draft strategic plan document. Board members should edit and provide comments beforehand.