

# DDI Alliance Executive Board Meeting

## 20 March 2019

*Present: Jared Lyle, Steve McEachern, Dana Mueller, Barry Radler, Joachim Wackerow*

### Governance Issues: Scientific Board

The Executive Board discussed the need for changes to the Scientific Board. The Scientific Board has not been active since it was instituted in 2013 and the DDI Alliance Bylaws lack clarity on how to facilitate the operation of the Scientific Board.

The Executive Board discussed a proposal for a smaller advisory group within the Scientific Board (no more than seven members) to consist of elected members from the Scientific Board and invited experts from relevant fields.

Executive Board members expressed support for the proposed advisory group and encouraged a formal proposal be prepared and discussed at the Scientific Board portion of the annual meeting. It was suggested that the proposal include rules for the composition, length of term, rules regarding election and assignment of members, who qualifies as an external member, etc. It was also suggested to clarify whether the advisory group would be purely advisory or have power to create policy.

As a next step, Achim and Ingo (Chair and Vice-Chair of the Scientific Board) will submit a formal proposal for the Scientific Board portion of the annual meeting. The membership can then vote on the proposal, which would amend the Alliance Bylaws.

### Governance Issues: Scientific Board

The three year terms for the Chair and Vice-Chair positions of the Scientific Board end in June 2019. Given the proposed changes to the structure of the Scientific Board, the Executive Board discussed whether to hold off on the Scientific Board leadership elections until July 2020, which will allow the proposed new structure to be voted on and implemented before new leadership is elected.

Board members agreed that the Scientific Board membership should review the proposal to delay Scientific Board leadership elections, with the option to reject. The proposal will be distributed prior to the annual meeting. If any members reject the proposal to delay elections, the Alliance still has time to hold an election before July.

### Community Consultation on the Strategic Plan

The Board discussed community consultation on the strategic plan, including how the plan feeds into the annual budget. The Board will discuss the FY2020 budget during the next

meeting. In preparation, Steve and Jared will consult with the Marketing and Training groups, the Scientific Board, and the Technical Committee ahead of next month's meeting to facilitate input on goals and funding requests.

It was noted that while the Executive Board needs to find consensus in decisions, if the Board cannot find consensus, it needs to hold votes.

### Sponsorship of the IASSIST conference

Steve proposed that the Alliance be a sponsor for the IASSIST 2019 conference. The Alliance has sponsored past IASSIST conferences. Steve will email the Board with details.