

DDI Alliance Executive Board Meeting

18 July 2018

Present: Bill Block, Cathy Fitch, Maggie Levenstein, Jared Lyle, Steve McEachern, Barry Radler, Joachim Wackerow

FY2019 Budget

Steve reviewed the newest version of the budget, which he revised based on the 27 June Executive Board call. See Appendix A.

In total, the revisions discussed would result in the following:

1. A NET LOSS of just under \$9,572 for the financial year which would reduce the "uncommitted funds" balance to ~\$148K at the end of the FY.
2. Expenditure of \$16,000 for the Technical Committee meeting and sprint in Berlin in December drawn down from our "committed funds" balance. These committed funds are set aside specifically for supporting DDI sprints, through a donation from the Australian Bureau of Statistics several years back. (Note there is a separate proportion of the committed funds which is set aside for the NADDI user conference, from profits generated at the 2017 conference). The Scientific Board merged meeting has two purposes: 1) Review of DDI 4 prototype and actions based on the review, 2) COGS platform providing integrated framework for all DDI production work. DDI 4 is currently developed with the Lion platform. The idea is to specify the specification in spreadsheets, and then generate the model, and then generate the bindings and representation. COGS helps streamline DDI 3 and DDI 4 work under this system.
3. No provision is included in the budget at this time for renewal of the RDF consultant contract. Some members of the Executive Board indicated a preference at the last meeting to review the outcomes of the prototype prior to any contract renewal. Should the contract be renewed, we would require an additional ~\$12000 this FY, and \$8000 in the 2019-20 FY (as the contract would not commence until at least November). These funds would come from the uncommitted funds.

The Board members discussed the proposed numbers. One member expressed concern that we are expending \$30,000 USD more than we are bringing in as revenue. They also noted this puts a lot of pressure on the RDF decision that's coming. If we do approve the RDF expenditure, there will be an additional \$20,000 increase in expenses.

A Board member asked whether the Dagstuhl workshop funding requests are included in the draft budget. Steve indicated that they are.

There was a proposal to remove the Executive Board dinner from the budget. The Board members agreed and noted that while dinner is still useful to have together, we shouldn't use DDI funds to pay for the dinner.

The Board members agreed that the proposed budget looks reasonable given the overall budget constraints, and that it reflects the budget discussions from recent meetings. As we move forward, the Board members noted that we should look in terms of marketing, in addition to DDI 4 and RDF work. One Board member noted that although they feel OK with the proposed budget, they are concerned about RDF work and feel it's at risk

Steve asked the Board members if anyone was against the proposed budget, or abstaining from voting. No one opposed or abstained; FY2019 budget was approved by the Executive Board.

Funding Requests for the Interoperability of Metadata Standards Dagstuhl Workshop

The Board reviewed additional funding requests for the [Interoperability of Metadata Standards in Cross-Domain Science, Health, and Social Science Applications Dagstuhl Workshop](#) and agreed to approve additional 600 Euros funding for the RDF consultant's travel, as well as approved expenditures for 6 participants.

The Board reviewed how participants in the workshop were selected and discussed how to open and broaden participation in future expert workshops. The Board emphasized the importance of engaging the entire DDI community in future workshops.

Appendix 1

						Revisions per June meeting			
Revenue				Key:					
General Income (3 premium members, 31 full members)				*Costs are in USD				\$108,500	
				*Expenses in green are committed expenses					
Expenses				*Expenses in red are proposed new expenses					
<i>Salary Expenses</i>						ITEM	CATEGORY	TOTAL	
<i>Spring 2019 sprint: was 8,000, moved to 2019-20 budget</i>									
<i>RDF consultant: 20,000 - provisional on review of outcomes of p</i>						0			
Travel and Hosting							\$4,000		
<i>External meeting attendance (e.g., UNECE expert workshops):</i>						4000			
Total Non-Salary Expenses								\$88,808	
Total Expenses								\$118,072	
Net Income								-\$9,572	
NOTES:							2018/19 FY	2019/20FY	TOTAL
Possible additional expenditure - RDF consultant: \$20000							12000	8000	20000
Berlin technical committee/sprint meeting: \$16000							16000		
Expended from COMMITTED fund balance (can only be spent on sprints - from ABS)									
						Uncommitted funds - opening	\$158,123.98		
						Less Net income	\$9,572		
						Uncommitted funds - close	\$148,551.98		
						Committed funds - opening	\$26,541.26		
						Less Berlin sprint	16000		
						Committed funds - close	\$10,541.26		
						Total fund balance - close	\$159,093.24		
						(Excludes any expenditure on new RDF contract)			